



Engagy Assets User Guide

Prerequisites

- The user has the Engagy Designs license – steps listed in *Purchase Engagy Designs license*.
- The user is a Global Administrator.

Get Familiar with the Solution

The Engagy Assets application is an application that enables asset management through the addition and organization of image and Office template libraries.

Engagy Assets doesn't require knowledge of PowerShell in order to organize your files.

Demo the Solution

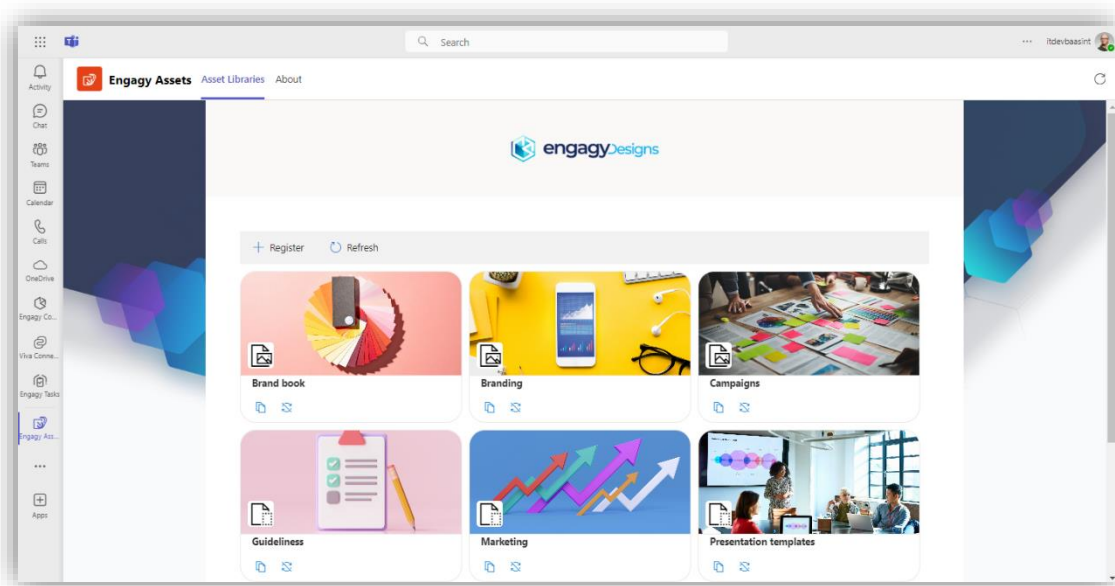


Figure 1. Main view

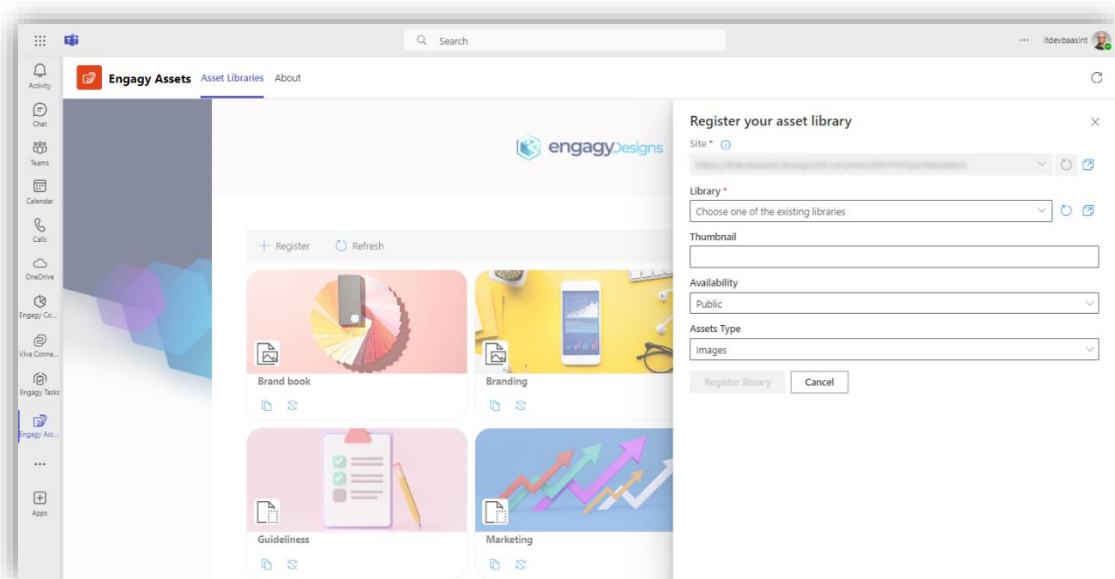


Figure 2. Registering new library

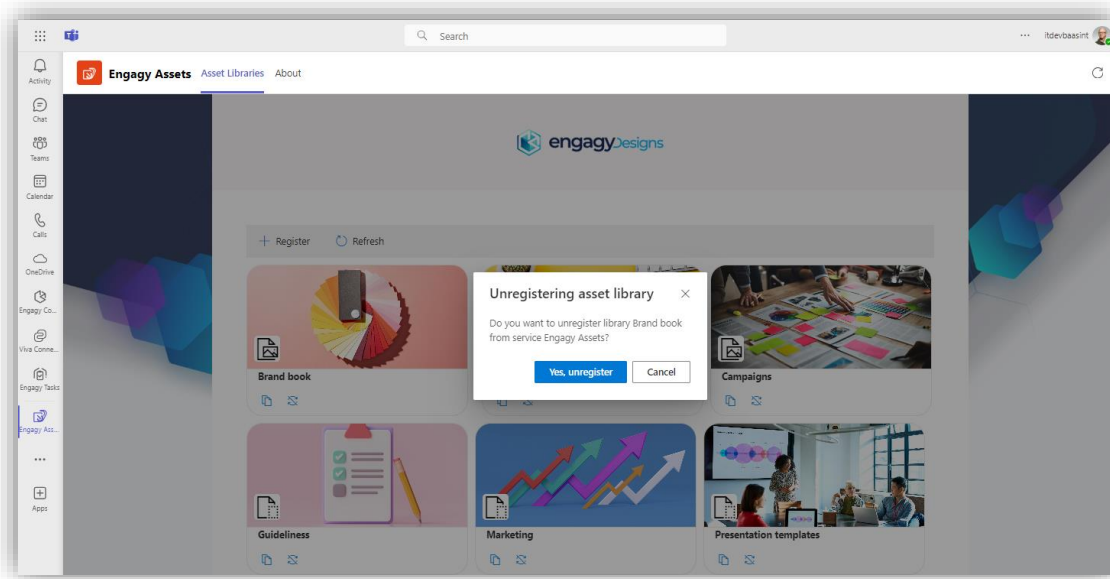
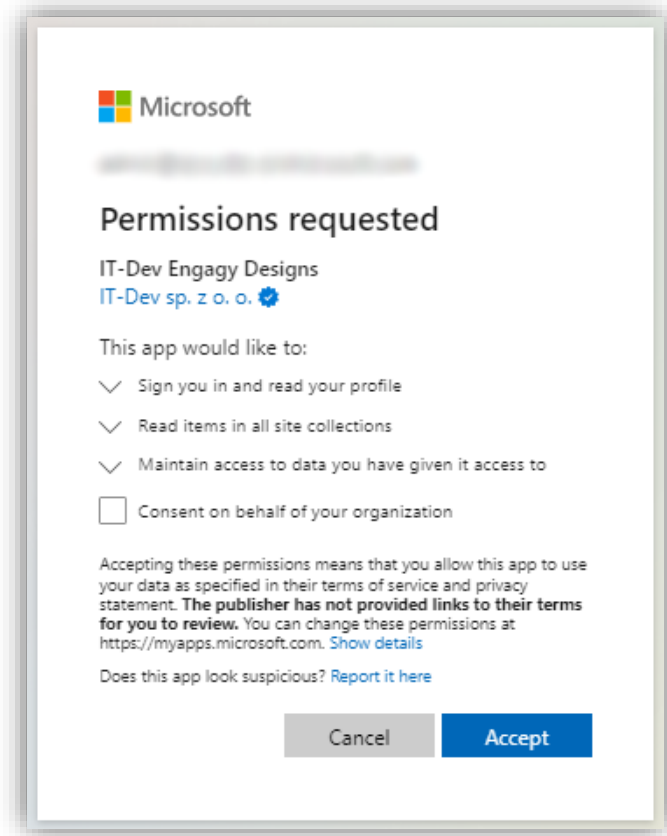


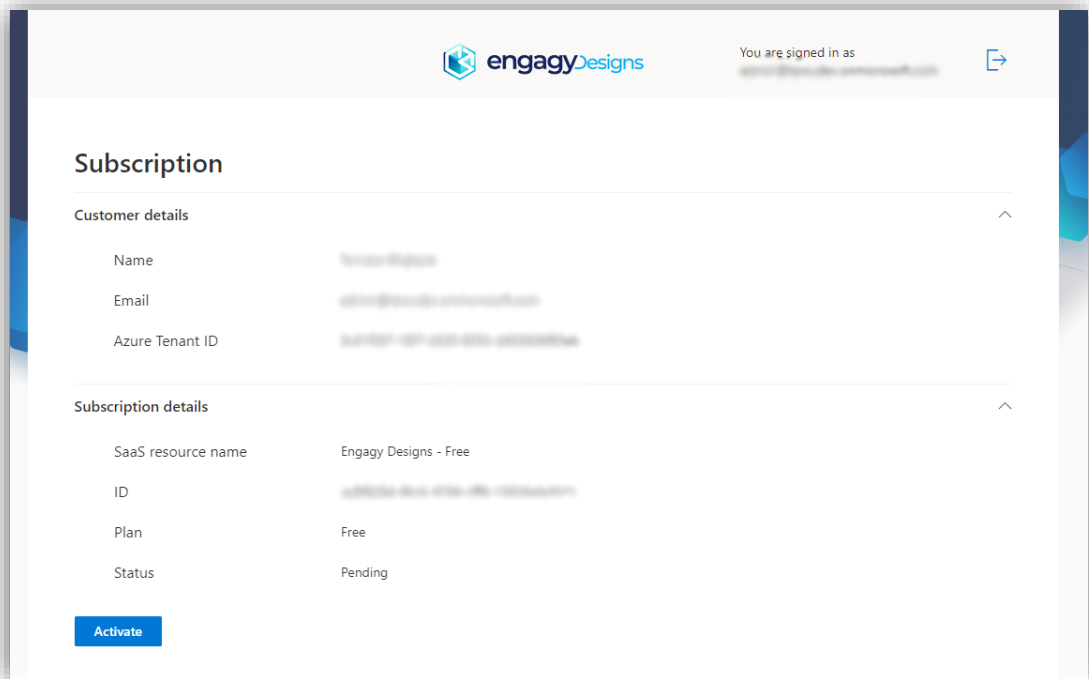
Figure 3. Disconnecting library from the app

Deploy & Adopt for IT Admins

1. Guidance for Configuration Steps:
 - Purchase Engagy Designs license
 - Go to Azure Marketplace or AppSource portal and buy Engagy Designs.
 - Configure your subscription.
 - Accept required permissions by pressing *Accept* button.



- Activate your subscription by pressing *Activate* button.



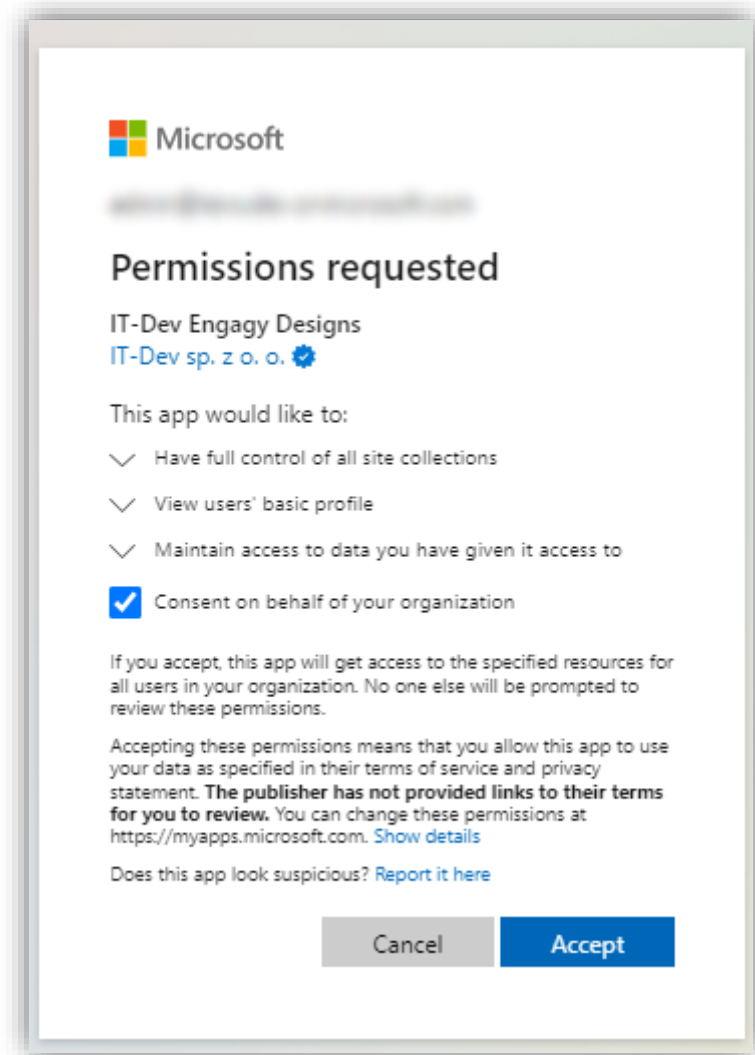
- Press *Go to service* button.

The screenshot shows the Engagy Designs subscription management interface. At the top, the Engagy Designs logo is on the left, and the user's signed-in status is on the right. The main content is divided into two sections: 'Customer details' and 'Subscription details'. The 'Customer details' section lists Name, Email, and Azure Tenant ID. The 'Subscription details' section lists SaaS resource name (Engagy Designs - Free), ID, Plan (Free), and Status (Active). A blue notification box at the bottom center displays 'Subscription activated!' with a close button and a link to 'Click here to start using Engagy Designs.' A 'Go to service' button is located to the left of the notification box.

Customer details	
Name	[Redacted]
Email	[Redacted]
Azure Tenant ID	[Redacted]

Subscription details	
SaaS resource name	Engagy Designs - Free
ID	[Redacted]
Plan	Free
Status	Active

- Accept required permissions by pressing *Accept* button.



Important: After accepting the required permissions, go to Microsoft Teams admin center and distribute the app to the users.

Enable SharePoint CDN

To enable CDNs, use Microsoft SPO Management Shell to run PowerShell Script as SharePoint Administrator:

```
Connect-SPOService -Url {SharePointAdminUrl}  
Set-SPOTenantCdnEnabled -CdnType Public  
Set-SPOTenantCdnEnabled -CdnType Private
```

Detailed instruction can be found in article <https://learn.microsoft.com/sharepoint/dev/spfx/enable-microsoft-365-content-delivery-network>.

Use Guide for End Users

1. **Access Microsoft Teams:** Open the Microsoft Teams App on your device
2. **Search for the app:**
 - On the desktop or browser version, select channel in team
 - Click "+" button in order to add app to channel or open added app
 - On the mobile version, select channel in team
 - Click "APPS" section
 - Click "+ Add app" button in order to add app to channel or open added app
3. **Browsing libraries:**
 - The main view of the app presents all of the registered asset libraries.
 - Each library is represented by the tile consisting of thumbnail (if chosen), title, and toolbar.
4. **Registering libraries:**
 - Registering libraries is enabled by the *Register* button that opens the registration form.
 - Each added library should be located on the same site.
5. **Disconnecting libraries:**
 - Each added library can be disconnected from the app simply by using *Disconnect* button.

How to Get Support?

For assistance with the Engagy Assets app, use the following resources:

Email: biuro@it-dev.pl

Phone: +487172349044